

**REQUEST FOR QUALIFICATIONS:**  
**Architectural Drafting Services**  
**UCSF Health for Facilities Small Projects**

The University of California at San Francisco Health, Design & Construction is seeking responses to this Request for Qualifications for Architectural Drafting services related to various projects at the Parnassus, Mount Zion and Mission Bay campuses. As a result of this solicitation, UCSF Health may select two (2) or three (3) firms each to provide Architectural Drafting services as described under the Scope of Services. Selection will be based on the experience and qualifications proposed.

Firms will be used for ongoing efforts at all UCSF Health sites and for all project types depending on need. Depending on the project's scope, construction cost is estimated to be between \$10,000 to \$100,000.

UCSF Health will contract for Architectural Drafting services for a two (2) year period with four (4) two (2) year options to renew under a blanket Professional Services Agreement (PSA). Renewal options and continued work through the base term is dependent on ongoing funding and consultant performance. The University will issue separate work authorizations under the blanket PSA for each project, as required. Depending on project/workload, the firms may be needed on a full or part-time basis.

Once firms are selected and blanket agreements are awarded, as projects arise, the selection of the firm will be based upon the firm's skill set, specialty, and the size of the project.

The scope of services will span the breadth of architectural drafting support for all UCSF Health Campuses. The University's Representative will determine which services will be included on a project-by-project basis.

Every effort will be made to ensure that all persons have equal access to contracts and other business opportunities with the University within the limits imposed by law or University policy. Each Candidate Firm will be required to show evidence of its equal employment opportunity policy.

A complete RFQ package can be obtained from the issuing office through the online bidding system, Building Connected, after registering as a new supplier and completing the registration form through the following link: <https://app.buildingconnected.com/public/5549acff1c9ba80b00866b7b>

Please contact Elizabeth Hsu at [Elizabeth.Hsu@ucsf.edu](mailto:Elizabeth.Hsu@ucsf.edu) if you need further information or clarification of the RFQ process.

**Responses to the RFQ are due by 2:00 PM, Tuesday, February 15, 2022.**